## **Assembly Instructions**



## **Parts Include:**

1	Center Shelf with handle 42" X 20 1/4" X 3 1/2"	1	Axle 26 7/8" Long
1	Bottom Shelf 37 1/2" X 20 1/4" X 1 1/2"	26	1 1/2" Bolts
2	Wheel Supports 20 1/4" Long	2	2 1/4" Bolts
2	Back Legs 30 1/4" Long	28	Nuts
2	Wheels	2	Washers
2	Top Shelves 34 1/2" X 15" X 1 1/2"	2	Push Pins
2	Pointed Top Supports 39 1/2" Long	4	11/2" Screws
1	Hinged Top 36" X 10" per section	1	Allen Wrench

## **Tools Required:**

Drill with Philips head top or Phillips head screwdriver

Please read through these instructions before attempting to assemble the cart. You will use the enclosed allen wrench to tighten all bolts. It is best, but not necessary, that the bolts are all facing the outside of the cart and the insert nuts are facing the inside. This will make the bolts easier to tighten and more accessible if you need to make minor adjustments after assembly is complete.

- 1. Stand the center shelf on the front end. The front end is the end of the shelf that does not have a handle .
- 2. Attach the wheel supports to the center shelf using two  $1 \frac{1}{2}$ " bolts and two insert nuts on each wheel support. The wheel supports will attach to the center shelf through the two holes that are 10  $\frac{1}{2}$ " and 12  $\frac{1}{4}$ " from the front of the center shelf (the end that is on the floor.)
- 3. The bottom shelf also has two holes that are  $10 \frac{1}{2}$ " and  $12 \frac{1}{4}$ " from one end. Attach the bottom shelf to the wheel supports through these two holes in each side using two  $1 \frac{1}{2}$ " bolts and two insert nuts on each side. The two smaller holes at the bottom of the wheel supports correspond to the two holes in each side of the bottom shelf.
- 4. Slide the axle through the larger hole in the wheel supports.
- 5. Slide one washer on each end of the axle.
- 6. Slide one wheel on each end of the axle.
- 7. Slide one push pin through each hole in each end of the axle.
- 8. The center shelf and the bottom shelf both have two holes in each side very near the back end (the end with the handle). Attach the two back legs to these shelves. On each leg you will use one 1  $\frac{1}{2}$ " bolt, one 2  $\frac{1}{4}$ " bolt, and two insert nuts to attach the legs to the center shelf and two 1  $\frac{1}{2}$ " bolts and two insert nuts to attach the legs to the bottom shelf.
- 9. Stand the cart in it's upright position.
- 10. Attach the two pointed top supports to the cart using two  $1 \frac{1}{2}$ " bolts and two insert nuts on each support. The two pieces of wood attached to the supports should be facing the inside with the one piece that is attached near the bottom turned to the outside.
- 11. Attach the two top shelves to the top supports using two 1 ½" bolts and two insert nuts on each end of each shelf. The shelves will rest on the two pieces of wood attached to the inside of the pointed top support.
- 12. Attach the top to the cart using four drywall screws. There are four holes in the top, two in each section, near the center on each end. These four holes will line up with the top supports. Attach it through these four holes.
- 13. Make sure that all parts of the cart are square and that the cart sits level on the floor. After any changes that are needed are made, tighten all bolts.