

## UF-Cart Assembly Instructions



### Tools Required:

Drill with Phillips Head Tip or Phillips Head Screw Driver

### Parts Include:

1	Cart 40" X 24" X 6 1/2"	4	1 1/2" Drywall Screws
2	Back Legs 28" Long	8	1 1/2" Bolts
2	Wheel Supports 14 1/2" Long	4	3 1/2" Bolts
2	Wheels	12	Insert Nuts
2	Sign Supports 34 1/2" Long	2	Washers
1	Sign 33" Long	2	Push Pins
1	Axle 28 1/8" Long	1	Allen Wrench

1. Stand the cart on the opposite end of the handle.
2. Using two 1 1/2" bolts and two insert nuts, attach one wheel support to the cart. The two holes in the wheel support correspond to the two holes in the side of the cart that are 10" and 12" from the end of the cart that is on the floor. The wheel support will attach on the **inside** of the cart. There is enough space on the inside of the cart between the side and the bottom for the wheel support to fit between them. The shorter piece of wood attached to the wheel support will facing the **outside** of the cart and it will support the sides of the cart.
3. Repeat step 2 on the other wheel support.
4. Slide the axle through the holes in the two wheel supports.
5. Slide one wheel on each end of the axle.
6. Slide one washer on each end of the axle.
7. Put one push pin through each hole in each end of the axle.
8. There are two holes in each side of the cart on the end nearest to the handle. These holes correspond to the two holes in each back leg. Using two 3 1/2" bolts and two insert nuts on each leg, attach the back legs to the cart. The legs should be even with the back of the cart.
9. Stand the cart in it's upright position.
10. Using two 1 1/2" bolts and two insert nuts, attach one sign support to one end of the cart. The two holes in each end correspond to the two holes in the sign support. Make sure that the pieces of wood attached to the sign support are turned to the **inside** of the cart.
11. Repeat step 7 on the other sign support.
12. Using four 1 1/2" drywall screws, two screws in each end, attach the sign to the sign supports. The sign will rest on the two pieces of wood attached to the sign supports.
13. Adjust all parts of the cart to 90 degree angles and tighten the bolts. Do not lose the allen wrench. You may need to tighten the bolts periodically to ensure maximum stability.